



**Pakistan Institute
of Public Finance Accountants**

Model Solutions

**Expenditure and Receipts/Income
of all the Local Governments
including District Education/Health
Authorities and Union Councils
(Updated) (Application)**

LFA

Summer Exam-2025

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Q.1. Information Technology is the study or use of systems (especially computers and telecommunication) for storing, retrieving and sending information.

Information Technology is a need of modern era.

The CEO, District Education Authority must take following measures for spread of IT education.

1. Computer lab must be established in every school and college
2. One hour daily period of all the classes of a computer science
3. All the position holders must be rewarded with a gift of laptop
4. Philanthropists of the district must be approached to gift a laptop to each brilliant students.
5. Meeting may be arranged with the CEOs of Commercial Banks for a schemes of interest free loans to students for purchase of Laptops.
6. IT companies must be approached for scholarships/stipends to the computer science students.
7. The functions of all the education institutions must be computerizes and paperless operations.
8. Computer companies must be approached for prompt jobs for Computer science graduates.
9. A short courses in IT technology may be arranged for personals of Private entrepreneurs,
10. Workshops/seminars may be arranged in institutions to highlight the advantages of the IT education.

Q.2.	Period	patients %	Purchee fee	Amount
	jan-Jun	2500	50	22625000
	Jul-Dec	3500	50	32200000
			Total	54,825,000

Rooms Revenue				
Private Rooms	20	75% Occupancy in a year 5475	rent/day 2500	amount 13687500
VIP Rooms	5	50% Occ.Ratio 913	5000	4565000
			Total	18,252,500
			Purchee Fee	54,825,000
			Total Revenue	73,077,500

Q.3. Here are 10 reasons why going to the gym is great for your health.

1. Reduce Stress. ...
2. Boost Confidence. ...
3. Longevity (bone + muscle density) ...
4. Improved memory. ...
5. Improved sleep. ...
6. More energy. ...
7. Heart health. ...
8. Can reduce chronic pain.
9. Beautiful and strong body structure.

Q.4. An effective internal control structure for inventory includes a plan of organization and all the procedures and actions it takes to: Protect its assets against theft and waste. Ensure compliance with company policies and Government law. Evaluate the performance of all personnel to promote efficient operations.

Followinng should be internal controls

Keep track of all products/purchases information. ...
Do Regular Counts of Inventory. ...
Special care should be taken while obtaining supplies
Track the record of receipt and issue items properly.
Create a stock receiving process. ...
Create a deadstock process. ...
Create a returns procedure. ...
Invest in powerful inventory management software.

9. Head of office must make regular monthly physical verification of store items and record certificate in register about the correctness of closing balances.

10. Acknowledgements of payments receipts must be preserved at least for 10 years

Q.5. PROCUREMENT PLANNING

8. Procurement planning.-

Within one year of commencement of these rules, all procuring agencies shall devise a mechanism, for planning in detail for all proposed procurements with the object of realistically determining the requirements of the procuring agency, within its available resources, delivery time or completion date and benefits that are likely to accrue to the procuring agency in future.

9. Limitation on splitting or regrouping of proposed procurement.-

Save as otherwise provided and subject to the regulation made by the Authority, with the prior approval of the Federal Government, a procuring agency shall announce in an appropriate manner all proposed procurements for each financial year and shall proceed accordingly without any splitting or regrouping of the procurements so planned. The annual requirements thus determined would be advertised in advance on the Authority's website as well as on the website of the procuring agency in case the procuring agency has its own website.

10. Specifications.-

Specifications shall allow the widest possible competition and shall not favour any single contractor or supplier nor put others at a disadvantage. Specifications shall be generic and shall not include references to brand names, model numbers, catalogue numbers or similar classifications. However if the procuring agency is convinced that the use of or a reference to a brand name or a catalogue number is essential to complete an otherwise incomplete specification, such use or reference shall be qualified with the words "or equivalent".

*Provided that this rule shall not apply to procurement made by public sector commercial concerns on the demand of private sector client specifying, in writing, a particular brand, model or classification of equipment, machinery or other objects.

11. Approval mechanism.-

All procuring agencies shall provide clear authorization and delegation of powers for different categories of procurement and shall only initiate procurements once approval of the competent authorities concerned has been accorded.

PROCUREMENT ADVERTISEMENTS

12. Methods of advertisement.-

*(1) Procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the Authority's website in the manner and format specified by regulation by the Authority from time to time. These procurement opportunities may also be advertised in print media, if deemed

necessary by the procuring agency: *Provided that the lower financial limit for advertisement on Authority's website for open competitive bidding shall be the prescribed financial limit for

request for quotations under clause (b) of rule 42. *(2) All procurement opportunities over two million rupees should be advertised on the Authority's website as well as in other print media or newspapers having wide circulation. The advertisement in the newspapers shall principally appear in at least two national dailies, one in English and the other in Urdu.

(3) In cases where the procuring agency has its own website it may also post all advertisements concerning procurement on that website as well. (4) A procuring agency utilizing electronic media shall ensure that the information posted on the website is complete for the purposes for which it has been posted, and such information shall remain available on that website until the closing date for the submission of bids.

***13. Response time.-**

*(1) The procuring agency may decide the response time for receipt of bids or proposals (including proposals for pre-qualification) from the date of publication of an advertisement or notice, keeping in view the individual procurement's complexity, availability and urgency. However, under no circumstances the response time shall be less than fifteen days for national competitive bidding and thirty days for international competitive bidding from the date of publication of advertisement or notice.

All advertisements or notices shall expressly mention the response time allowed for that particular procurement along with the information for collection of bid documents which shall be issued till a given date, allowing sufficient time to complete and submit the bid by the closing date: Provided that no time limit shall be applicable in case of emergency

Q.6. District Council can play an important role in promoting job creation and boosting the local economy. By providing good quality cost-effective services and by making the local area a pleasant place to live and work in the municipality will have made a good start to sustainable local economic development.

Four Main Aims of Developmental activities in District council

- To develop communities and provide for economic growth in the area. ...
- Co-ordinate the different sectors involved in development of the area. ...
- Encourage participation in decision-making processes. ...
- Learn about new ways to encourage community development and lead the community.
- A stages model of local development is proposed: 1) the emergence of local entrepreneurship; 2) the "take off" of local enterprises; 3) the expansion of these enterprises beyond the local region; and 4) the achievement of a regional economic structure that is based upon local initiatives and locally created comparative..
- In their study, they identified community development that is controlled by local government provides a better match between the assets and the needs of the communities, such as housing, financial capital, job skills and productivity.
- Development is the continuous process that takes place regularly.
- (2) The growth in the process of development varies from one person to the other depending on the health, genetic characters and the food they consume.
- (3) Development follows the correct pattern in the growth as infancy to the death.
- As an agent of improvement, the essential priorities of any local government ought to consist of the reduction of poverty in the community, propelling growth in the local communities, provision of social facilities, enhancing the participation of the local citizens in political activities, enhancing their human skills.

Q.7. Over the observation of audit, the departmental inquiry was conducted. In which Accounts clerk of Finance section was found guilty. However, the misappropriation amount has been recovered, but disciplinary proceedings against the culprit are in process. Audit is requested to verify the recovered amount. The result of disciplinary proceedings will be shared on their completion.

-Sd-

Accounts Officer
